

QUALICUM SCHOOL DISTRICT

BOARD POLICY 103

SCHOOL AND DISTRICT BRANDING

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Context

The Board of Education recognizes the need for organizations to update their names, colours, logos, and other identifying features from time to time. It is the Board's belief that processes to do so are most successful when done in a thoughtful and collaborative manner. Ultimately, the Board of Education is responsible for all public facing identifiers in the school district and any changes to such will require their approval.

Policy Statement

Changes to site or district identifiers, such as site names, colours, logos, and other significant identifying features will require approval from the Board of Education.

Guiding Principles

- 1. No facilities, nor portions of facilities, will be named after people.
- 2. The Board holds responsibility for all schools and district sites, and is therefore responsible for all such public facing branding content, including names, colours, logos, and other identifying features.
- 3. The Board recognizes that from time to time, a need or interest in changes or updates to site or district identifiers may emerge.
- 4. The Board expects such change processes to be as collaborative as reasonably possible, given the specific circumstances of each change. Staff, students, parents/caregivers, and local First Nations should normally be included.
- 5. Presentations to the Board regarding the potential change to site or district branding should include a clear rationale for the change initiative, relevant contextual information regarding the current identifiers, any processes that led to the determination of an outcome (such as surveys, focus groups, ongoing discussions), potential costs for the change, and a communication plan that would follow Board approval.

References

Dates of Adoption and Amendments

Adopted: 2016.08.31

Amended: 2020.10.17: 2024:05:28